



FEDERAL TAX WITHHOLDING ELECTION SUBSTITUTE FORM W-4P FOR CASH WITHDRAWALS

For account information,
to check the status of
your request or any other
questions, call
800-842-2252

Monday to Friday
8 a.m. – 10 p.m. (ET)

Saturday
9 a.m. – 6 p.m. (ET)

Or visit TIAA.org.

Have your user ID and
password ready.

NOTE: You may also change
your withholding elections
online.

Please return ALL numbered
pages including any pages you
did not need to complete.

IMPORTANT INFORMATION

PLEASE READ BEFORE FILLING OUT FORM

Federal laws may require mandatory federal income tax be withheld from cash withdrawals. Our records indicate that you are a U.S. person (U.S. citizen or resident alien), and may therefore be subject to federal tax withholding from your cash distribution. If you are a non-resident alien, please contact TIAA to ensure you receive the proper form before submitting the necessary paperwork. U.S. citizens living abroad, except in any U.S. possession, must elect to have taxes withheld. Distributions from retirement plans are subject to a mandatory withholding rate depending on the type of payment as described below. **If you want the mandatory rate applied, you do not need to submit this form as the mandatory rate will be applied automatically.** For additional options, please read the payment type descriptions below to see if the law allows for alternative or additional withholding.

Please keep in mind:

1. Rollover Eligible Payments are payments that can be directly rolled over to an IRA or other similar retirement plan. If you directly roll over your distribution to another account, no taxes will be withheld. If you do not directly roll over your distribution, federal taxes will be withheld at the mandatory withholding rate of 20% of the taxable amount unless you submit this form indicating a total amount to be withheld in **Section 3** that is greater than the 20% rate.
2. Non-Rollover Eligible Payments are payments that cannot be rolled over to an IRA or other similar retirement plan. This includes hardship withdrawals, after-tax annuities (ATA), required minimum distributions (RMD), after-tax retirement annuities (ATRA) and IRA distributions. Federal taxes will be withheld at the mandatory rate of 10% of the taxable amount unless you submit this form indicating a different amount to be withheld in **Section 3**.

Any tax information included in this written or electronic communication was not intended or written to be used, and it cannot be used by the taxpayer, for the purpose of avoiding any penalties that may be imposed on the taxpayer by any governmental taxing authority or agency.

RETURN COMPLETED FORM(S)

SUBMIT NOW FOR FAST PROCESSING:

- On TIAA.org: Log in to your account, then select “Upload documents” under the “My Account” section. Choose “Upload Files” to get started.
- On your mobile device: Log in to the TIAA app, then choose “Message Center” from the menu. Click on Shared Files and select the Upload icon in the bottom right corner, and follow the instructions to upload your form.

If you'd prefer to submit your request using one of the methods below, please allow for additional processing time.

FAX:
800-914-8922 (within U.S.)
704-595-5795 (outside U.S.)

STANDARD MAIL:
TIAA
P.O. Box 1268
Charlotte, NC 28201-1268

OVERNIGHT:
TIAA
8500 Andrew Carnegie Blvd.
Charlotte, NC 28262





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Please print using black or dark blue ink.

IMPORTANT: A full Social Security Number/Taxpayer Identification Number is required to process your request.

1. PROVIDE YOUR INFORMATION

First Name Middle Initial

Last Name Suffix

Social Security Number/
Taxpayer Identification Number Contact Telephone Number Extension

Note: Please indicate the contract number to which your tax election will apply. **DO NOT USE DASHES.**

(Plan information is not applicable to contracts with a 08 and G3 prefix)

2. PROVIDE YOUR CONTRACT NUMBERS

TIAA Number CREF Number

Plan Number Sub Plan Number

Plan Name

3. WITHHOLDING ELECTION (SELECT ONE PER PAYMENT TYPE)

If you are receiving a distribution that is **rollover eligible**, federal income tax withholding will be withheld at the default rate of 20%. If you would like federal tax withheld in an amount **GREATER THAN** the default rate of 20%, please check the box below and indicate your election.

I choose the following percentage be withheld from the taxable portion of my payment: %
(Note: Percentage cannot be less than the default rate of 20%.)

If you are receiving a distribution that is **non-rollover eligible**, federal income tax will be withheld at the default rate of 10%. If you would like federal tax withheld in an amount **OTHER THAN** the default rate of 10%, please check the appropriate box below and indicate your election. If you are receiving a qualified Roth distribution, then taxes will not be withheld unless you elect tax withholding.

I choose the following percentage be withheld from the taxable portion of my payment for federal taxes:
 %

I choose NOT to have taxes withheld from my payment.

Please sign your full legal name with suffix, if applicable, using black or dark blue ink.

4. YOUR SIGNATURE

The form will become effective with your next available payment. You may revoke this election at any time by filing a new federal income tax withholding election form with TIAA.

Your Signature Today's Date (mm/dd/yyyy) / / 20

