



**Please follow the instructions below to initiate the direct deposit service.**

1. Complete and take this form to your employer's Payroll Department or the appropriate government agency to process the direct deposit request. TIAA Brokerage Services ("TBS") cannot establish this service for you.
2. If the payor requires a specific form to establish direct deposit, provide the following information on that form:
  - A. Transit-routing number (see below)
  - B. Account number

**NOTE:** Submit this form in place of a voided check or deposit slip.

**Questions? Please call 800-927-3059 Monday - Friday 8 a.m. - 7 p.m. (ET).**

**STEP 1: CLIENT INFORMATION**

Name(s) on Account (As it appears on your statement)

Social Security Number/  
Taxpayer Identification Number

Address

City

State

Zip Code

**STEP 2: ACCOUNT AUTHORIZATION (CHOOSE ONE)**

I want TIAA Brokerage Services/Pershing LLC ("Pershing") to receive my direct deposit. I authorize my employer or the designated government agency to make the following payments into my brokerage account indicated below, in the amount per payment noted below.

Salary    
  Social Security    
  Other

**STEP 3: AMOUNT TO BE DEPOSITED (CHOOSE ONE)**

The amount to be deposited into my brokerage account by direct deposit is:

Total Net Payment    
  \$  each pay period

**STEP 4: PARTICIPANT SIGNATURE**

Your Signature

Print Name

Today's Date (mm/dd/yyyy)

**STEP 5: ACCOUNT SETUP**

This section has information that is required by your employer or government agency in order to set up the direct deposit.

**PLEASE PROVIDE YOUR BROKERAGE ACCOUNT NUMBER IN THE SPACE BELOW.**

Brokerage Account Number

Transit Routing Number

Account Type: **CHECKING**

Name of Financial Organization: **BANK OF NEW YORK**

