Code of Business Conduct
A message from David Nason

TIAA has been making a difference for the individuals, institutions and communities we serve for more than 100 years and has become one of the most respected names in the financial services industry. We have maintained this honored status not only for what we do, but how we do it: Maintaining the highest ethical standards. In fact, many of you chose to be a part of the TIAA family of companies because of our values and our commitment to “doing the right thing.”

Each year, we renew this commitment by reacquainting ourselves with our Code of Business Conduct and attesting to follow it. The Code embodies our high ethical standards and values, and it provides a firm foundation for our mission, brand and commitment to clients. It asks the best of who we are, and strongly encourages each of us to speak up without fear of retaliation when we suspect that something is not right. Please take the time not only to read it, but also to understand and rely upon it in the daily performance of your jobs.

As the TIAA family of companies continues to grow around the world, it is imperative that we continue to hold ourselves to the highest standards of conduct and integrity. I am grateful to every employee, past and present, who has contributed to our trusted reputation. The decisions we make today are foundational to the organization we will be tomorrow. I challenge each of us to do our part to help ensure the reputation and success of TIAA for generations to come.

David Nason

David Nason
Senior Executive Vice President
Chief Legal, Risk and Compliance Officer
The TIAA Code of Business Conduct contains the following sections and topics:

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Our culture

TIAA’s culture, values and brand have been critical factors in our success, and have served as the foundation for why we occupy a unique place in the world of financial services. Our expertise and our unwavering commitment to integrity and service have all contributed to the organization we are today. Simply stated, our culture comes down to each one of us and the values we bring to our work every day. As we live our values, they work to set us apart from others, reinforcing our stellar reputation and bringing new opportunities for our clients and the TIAA family of companies.
Our values

For Teachers Insurance and Annuity Association of America (“TIAA”) and its family of companies, we exist to serve our clients and to provide outcomes that truly matter to them. It is our mission to serve, our ability to perform and the values we embrace that make us different. Here are the values that guide us:

- **Put the customer first**
  We inspire confidence.

- **Act with integrity**
  We do the right thing.

- **Deliver excellence**
  We never stop improving.

- **Take personal accountability**
  We each own it.

- **Operate as one team**
  We win together.

- **Value our people**
  We take care of each other.
Why does TIAA have a Code of Business Conduct?

The Code of Business Conduct embodies the values and mission for all employees of the TIAA family of companies and makes plain our requirements of conduct for transacting business. The Code serves as an ethical framework for all of our business-related decisions, actions and interactions with our clients, business partners and each other. Our adherence to this framework remains essential for maintaining our trusted brand name, reputation for excellence and continued success worldwide. Solid corporate values have come to be expected in today’s business world, but what sets us apart is the degree to which we incorporate our Code into our daily business conversations, behaviors and decisions.

We all must follow the Code of Business Conduct

Each employee of TIAA and its group of companies (which includes its subsidiaries, affiliates and companion companies, collectively “Company”) is required to comply with the TIAA Code of Business Conduct. Compliance with this Code is also expected of vendors, contingent workers and third parties serving this organization.

Each employee must attest to having read and understood the Code and agree to follow it. Any employee who does not comply with the Code or fails to cooperate fully in the investigation of an alleged violation is subject to disciplinary action up to and including termination of employment.

TIAA takes allegations of observed or suspected violations of the TIAA Code of Business Conduct seriously and conducts prompt investigations. We are all expected to cooperate fully with any such investigations by providing accurate and thorough responses.

The TIAA Code of Business Conduct specifies that we will:

Be honest and fair
Use good judgment
Be accountable
Be respectful and promote inclusion
Comply with laws and regulations
Protect client and Company information
Ask questions and speak up
The Code of Business Conduct with Guidelines
1. Be honest and fair

We are committed to conducting our business affairs honestly, fairly and with transparency, and believe all three are essential for winning and maintaining our clients’ trust. We must maintain high standards of ethical business conduct and display personal integrity at all times. Doing so is paramount to protecting our Company’s reputation and meeting our commitments to the people with whom we work and the clients and institutions we serve.

Guidelines for being honest and fair

**Honesty**

fairness and straightforwardness of conduct; adherence to the facts

**Fair**

just, honorable

**Deal fairly with everyone,** including clients, suppliers, competitors and employees while also remembering your professional responsibility comes before your personal interests.

**Do not take unfair advantage** of another person or party through improper business practices, including: manipulation, fraud, coercion, intimidation, concealment, misuse of confidential information, misrepresentations or criminal wrongdoing.

**Be clear and forthright** concerning your motivations, priorities and decisions.

**Deliver excellence** through outstanding work and service to our clients.

**Listen to our clients** and help them make sound financial decisions.

**Obtain appropriate approval** before engaging in activities that could pose a potential conflict of interest, such as public office, board appointments, political contributions, secondary employment and other outside business activities, business investments and gifts. Your position at TIAA cannot be used for inappropriate personal gain for you or a member of your family.
2. Use good judgment

Exercising good judgment involves thinking things through and considering the short- and long-term consequences of a decision or action. This may involve sharing information, working through ideas with others and sometimes holding off on an action to avoid a harmful outcome. We should be thoughtful in our approach and conduct ourselves in a way that aligns with TIAA’s mission and values.

Let’s never forget that our Company’s reputation is one of its most valuable assets. Using good judgment is an important way to safeguard it. Each of us plays a vital role in protecting the TIAA name and associated brands, and has a stake in the success of our efforts.

Guidelines for using good judgment

- **Obtain input** and signoff as appropriate from key internal partners before finalizing a decision. Take action to ensure all relevant considerations are taken into account and appropriately weighed, consistent with the Company’s mission and values.

- **Act as a brand ambassador** whenever you represent the Company externally, whether for work, business travel or other reasons.

- **Exercise care** in the use of email, the Internet and social media on behalf of the Company or when using Company resources.

- **Choose words carefully** when responding to inquiries or representing our Company with clients or industry groups.

- **Direct all media-related inquiries** to the Company to your Communications representative.

- **Uphold our Company’s values** and rules in regard to gifts, entertainment, sourcing and solicitation.

- **Comply with our organization’s policies** regarding conflicts of interest. If you are unsure, consult your Compliance Officer or Human Resources representative.

- **Understand, identify and mitigate** risks that may arise from your responsibilities, which include knowing what options are available and the impact of your choices.
3. Be accountable

We are personally accountable and answerable for what we do, say and write. We not only take ownership of our own job responsibilities, but support our managers, teams and colleagues as they carry out their duties and obligations. We accept the fact that we’re only human and may make mistakes. When mistakes happen, we own our role and do what we can to correct them.

**Guidelines for being accountable**

- **Respect and follow** internal policies and procedures.
- **Take personal responsibility** for your words and actions.
- **Admit to mistakes** and take action to correct them.
- **Keep your promises** and commitments.
- **Help each other succeed** in helping our clients.
- **Work with others** to accomplish goals and objectives.
- **Prepare and submit** timely and accurate financial reports.
4. Be respectful and promote inclusion

Mutual respect and professional conduct are, and have always been, central to our corporate culture. We are aware of and value the diversity of our employees, and take steps to ensure that every company in the TIAA family provides an inclusive workplace for all employees. We understand that our differences make us stronger by vetting our ideas and plans against the experiences and opinions of others, and we value those experiences and opinions for their ability to lead us to better outcomes.

We cannot allow our differences to become a source of disrespect, exclusion or discrimination. Rather, they must always be a source of strength that is leveraged for the continued success of the Company.

Guidelines for respect and inclusion

Respect
difference of opinion, perspectives or approaches to a particular situation.

Treat everyone fairly, without regard to age, race, gender, ethnicity, sexual orientation, gender identity, disability, religion or any other category protected by applicable law. Discrimination, harassment and retaliation are strictly prohibited, as is engaging in intimidating, demeaning or offensive behavior.

Value and use diversity and its many dimensions to enrich our business results and practices.
5. Comply with laws and regulations

Our business activities are subject to many laws and regulations, including comprehensive regulations governing our insurance, retirement, asset management and banking activities. In addition, nondiscrimination and other employment laws govern the workplace. We are committed to conducting our business in a compliant manner. All employees are responsible for understanding and following the specific legal and regulatory requirements that apply to our activities, as well as applicable policies and procedures.

Guidelines for complying with laws and regulations

Know and comply with federal, state, and local laws and regulations applicable to your job responsibilities.

Know and comply with corporate, business unit and support area policies and procedures applicable to your job responsibilities.

Complete mandatory training and required attestations on time.

Maintain required licenses and registrations, including continuing education.

Ask for guidance and/or clarification about applicable laws, regulations, policies and procedures when you have a question or are uncertain about their requirements.

Report any concerns about matters that may put the Company or our clients at risk or conduct that may violate this Code. You are encouraged to raise good faith concerns without fear of retaliation, which is not tolerated by the Company.
6. Protect client and Company information

All of us who work in the TIAA family of companies are required to protect client and Company information. That means we should review or share client information only to the extent permitted, required and necessary to conduct the business of our Company.

Proprietary business information—including client data, investment data, product information and business strategy—should be shared only with appropriate parties on a need-to-know basis.

**Guidelines for protecting client and Company information**

- **Protect** to cover or shield from exposure, injury, damage or destruction; guard

- **Follow information security and privacy standards** and procedures for handling client and business information.

- **Do not alter, misrepresent or manipulate** company records or financial reports.

- **Accurate and thorough records** must be maintained in accordance with record retention requirements, including the destruction of company records, as established by law, regulation or company policy.

- **Report any suspicious activity** or behavior that could compromise Company or client information.

- **Immediately report any possible breach** of information security or compromise of proprietary data.
7. Ask questions and speak up

Our corporate culture empowers employees to speak up by asking questions, voicing concerns and sharing opinions in good faith. We work in a complicated business with many legal, regulatory and business requirements, and we face numerous demands on our time. When we are unsure about how to proceed or just want clarification on a matter, we should feel free to ask questions.

When you have concerns, speak up. You should raise them by speaking to your manager or another manager, or by making a report through the Ethics Helpline. See the Reporting Possible Misconduct section for more information on how to report and to determine the most appropriate reporting solution for your concern.

**Speak up**

means to ask questions, voice concerns and share opinions in good faith with intent to add value or mitigate a possible risk

**Guidelines for asking questions and speaking up**

*If there is something you do not understand*, ask someone who is in a position to help you.

*If you have concerns about work-related issues*, tell someone who can best do something about it.

*Do not demean colleagues* who express a different opinion, perspective or point of view.

*Do not retaliate against* an employee who speaks up.
Checklist for ethical business conduct

Use the following questions to help you follow our Code when representing or making decisions on behalf of the Company. They provide guidance and direction for compliance that may be helpful to you on a daily basis.

Please remember...

Neither the Code nor these guidelines can anticipate every possible situation. If you need guidance or assistance on a matter related to ethical conduct, speak to your manager or to an employee in a supporting or advisory role, such as Human Resources, Compliance or Internal Investigations.

☑  Is the proposed activity legal?
☑  Are you acting ethically, fairly and in good faith?
☑  Is this activity consistent with TIAA’s values?
☑  Are you acting in the best interest of the client?
☑  Could this activity be considered fraudulent or misleading?
☑  Could this activity damage TIAA’s reputation or brand image?
☑  Could TIAA lose clients if this information were made publicly available?
☑  Would you be embarrassed if the detail of this activity were known by your colleagues, team members or family and friends, or if it appeared in a newspaper or on the Internet?
☑  Could this activity in any way be interpreted as, or appear to be, inappropriate or unethical behavior?
Guidelines for managers

Take your management and supervision responsibilities seriously.

Inform your team about options for reporting possible misconduct.

Seek assistance from your Human Resources Business Partner.

Encourage employees to ask questions and foster an environment that welcomes them.

Address right away any suspicions of ethical concerns or misconduct brought to you in good faith and escalate serious concerns for further investigation.

Point out and explain pertinent laws, regulations, policies and compliance manuals related to your work.

Do not engage in retaliation against an employee who speaks up.

Provide guidance to direct reports and others who are questioning a decision or course of action.

Follow up on all reports brought to your attention.

Never ignore a report of conduct that is in conflict with our policy of diversity and inclusion.

Lead by example. Be a role model for personal integrity and ethical business conduct.

Answer questions promptly. The sooner you respond, the sooner the problem will be addressed.
Reporting possible misconduct
If you suspect or witness possible misconduct

If you suspect or witness what you believe in good faith to be a violation of this Code, law, regulation or Company policy, speak up immediately. It is much easier for TIAA to fix a problem than a damaged reputation. There are a number of different options and ways to relay your concerns.

Speak up without fear of retaliation

TIAA encourages employees to voice concerns freely. Fear of retaliation should never be a deterrent to speaking up. We take seriously all claims of retaliation against those who speak up and will investigate all such claims. The Company does not tolerate retaliation against an employee who speaks up, as part of or outside of an investigation. Individuals who retaliate will be subject to disciplinary action up to and including termination of employment.

It is important that you call the correct Ethics Helpline number for your company/location.
A list of Ethics Helpline phone numbers can be found in the directory at the end of the Code.

Speak Up Resources*: Lots of ways to be heard

- Any manager
- **Employee Relations:** 844-4-TIAAHR (option 7) or HRServices@tiaa.org
- Any HR Business Partner or similar contact
- **Internal Investigations:** 704-988-2602 or internalinvestigations@tiaa.org
- **Global Security Team:** 866-800-0012 or sechotline@tiaa.org or corporatesecurity@tiaa.org
- **General Counsel** for your organization
- **Compliance Officer** for your organization
- **Ethics Helpline:** 877-774-6492 (anonymous reporting where permitted by law) or use the web reporting form: www.tiaaethics.org
Guidelines for reporting misconduct

**Always report** in good faith.

If helpful, **seek guidance** from a trusted partner, such as your HR Business Partner, Compliance Officer, Internal Investigations or your manager. If you are subject to the Advisers Act, report possible noncompliance to your Compliance Officer.

**Report to prevent** or stop unfair or inappropriate behavior such as harassment or abuse.

**Speak up** about any activity that could be harmful to a fellow employee, the brand or the reputation of the Company.

**Be specific** about the activity you observed or experienced.

**Be clear** about the problem or risk presented by the activity when reporting a concern.

**Maintain** your integrity.

**Use discretion.**

**Cooperate** with any subsequent investigation or other follow-up related to your report.
The TIAA Ethics Helpline has dedicated telephone numbers in the countries as indicated below:

<table>
<thead>
<tr>
<th>Country</th>
<th>Number</th>
</tr>
</thead>
<tbody>
<tr>
<td>India</td>
<td>000-800-0501-964</td>
</tr>
<tr>
<td>United Kingdom</td>
<td>0800-069-8160</td>
</tr>
<tr>
<td>United States</td>
<td>1-877-774-6492</td>
</tr>
</tbody>
</table>

For all other countries in the chart below, call center representatives of Convercent and My Safe Workplace will greet you. Please be prepared to provide your employer name so that your report is routed appropriately.

**Ethics Helpline international numbers**

**Australia**

- 1-800-763-983

**Austria**

- 0800-281119

**Brazil**

- 0-800-892-2299

**Canada**

- 1-800-235-6302

**Chile**

- 1230-020-3559

**China**

- 400-120-3062

**Colombia**

- 844-397-3235
- (Bogota – local) +57-13816523

**Denmark**

- 8082-0058

**Finland**

- 0800-07-635

**France**

- 0805-080339

**Germany**

- 0800-181-2396

**Hong Kong**

- 800-906-069

**Italy**

- 800-727-406

**Japan**

- 0800-170-5621

**Luxembourg**

- 0-800-27-311

**Netherlands**

- 0-800-022-0441

**Panama**

- 800-2066

**Poland**

- 00-800-141-0213

*Anonymous reporting not permitted.
Helpline directory (cont’d)

<table>
<thead>
<tr>
<th>Country</th>
<th>Phone Number</th>
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<tbody>
<tr>
<td>Romania*</td>
<td>0-800-360-228</td>
</tr>
<tr>
<td>Singapore</td>
<td>800-852-3912</td>
</tr>
<tr>
<td>Spain*</td>
<td>900-905460</td>
</tr>
<tr>
<td>Sweden</td>
<td>020-889-823</td>
</tr>
<tr>
<td>Uruguay</td>
<td>000-401-912-22</td>
</tr>
</tbody>
</table>

*Anonymous reporting not permitted.
Our obligations as a U.S. government contractor

Our Company has special obligations regarding fair employment practices and is subject to regulatory oversight of our hiring and workplace policies.

We are committed to providing equal opportunity in all of our employment practices, including hiring, promotion, transfer and compensation of all applicants and employees without regard to race, color, sex, sexual orientation, gender identity, religion, age, marital status, national origin, disability, citizenship status, veteran status, genetic information or any other “protected category” set by applicable law.

In addition to respecting protected categories, we are respectful and considerate of every individual in the conduct of our business, regardless of differences in belief systems, styles, experiences, perspectives and other things that shape their uniqueness.

Non-U.S. operations

As the Company expands its operations internationally, the management principles established in the Code will apply absent potential conflicts with applicable laws in other jurisdictions. These conflicts may involve applicable laws of two or more countries or this Code and applicable non-U.S. laws. If such a circumstance presents, please consult with Legal, Risk and Compliance for guidance on how to resolve that conflict properly.

At-will employment

The Code and Guidelines are not intended to, and do not, create an employment contract (or other contractual obligation) of any kind with any Company employee. Unless otherwise provided by written agreement with your employer, your employment is “at-will,” meaning that either you or your employer may end employment without notice for any reason or no reason at all. Further, nothing herein constitutes conditions of employment or should be construed as express or implied contractual commitments by the Company.

Respect for your rights

Nothing in this Code or any Company policy shall, or shall be construed to, limit any employee’s right, if any, to discuss the terms and conditions of employment or to engage in protected concerted activity as defined by law (such as in Section 7 of the U.S. National Labor Relations Act). In addition, neither this Code nor any Company policy shall be construed to prohibit you from filing a complaint or communicating, reporting or assisting in the reporting or investigation of possible violations of federal, state or local law or regulations to any governmental agency or self-regulatory organization, or making other disclosures that reasonably may be protected under whistleblower or other provisions of any applicable federal, state or local law or regulation. Prior authorization of, or notice to, TIAA is not required to make any such reports or disclosures. However, the organization wants employees to share such concerns anonymously (in countries where permitted by law), if desired, by contacting the Ethics Helpline without fear of retaliation. Phone numbers for the Ethics Helpline can be found in the Helpline Directory section of this Code.
For associates outside the United States, use the email addresses provided for Employee Relations, Internal Investigations and Global Security as the listed telephone numbers may not be appropriate. For associates in India, use Grievance@in.tiaa.org for Employee Relations and DL_SecurityHelpdeskGodrejOne@tiaa.org for Global Security. In some countries, international regulators provide confidential hotlines of which staff must be made aware at their workplace. Telephone instructions for the Ethics Helpline for international associates can be found in the TIAA Code of Business Conduct on pages 18 and 19.

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