## IRC 403 (b) Salary Reduction Agreement Supplemental Retirement

### **SECTION I: EMPLOYEE INFORMATION**

Name:	MSU E	mployee ID#		
Department	Campus Phone#		_New _	Change
Home Address				
(Street)		(City)	(State)	(Zip)
SECTION II: INVESTMENT	ALLOCATION			
I direct that my contribution be allo		manner:		
Circle Company	Deduction	Pay Method		Total Annual
of Choice	Per Pay	Hourly or Salary		Amount
VALIC 403b (A025) S VALIC 457b (A352) S KY Deferred Comp 401k(A313) S KY Deferred Comp 457b(A012) S	\$		\$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$	
Metropolitan (V006) ING (A139) Transamerica (V075)	articipants  5  6  6  6  6  6  6  6  6  6  6  6  6		\$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$	
SECTION III: SALARY REDU This agreement is entered into this	day of ne parties signed below versity shall reduce the by the Employee in Se ate this agreement by may enter into more the		tive with amount otice in w	amounts paid on an specified above. The riting to the Office within a calendar year.
Employee Signature		Human R	Resources	Representative

INSTRUCTIONS ON BACK

# INSTRUCTIONS FOR COMPLETION OF SALARY REDUCTION AGREEMENT

The following instructions refer to each corresponding section. **NOTE:** You may also be required to complete a separate application form of the provider Agent.

#### **SECTION I**

Please complete all information in this section. Check the "New" box if this is a new Salary Reduction Agreement. Check the "Change" box if this is a change in the current allocation of your investment.

#### **SECTION II**

Following is an example as to how to complete this section.

#### **EXAMPLE:**

Deduction	Pay Method	Total Annual
Per Pay	Hourly or Salary	Amount
\$ 15.00	Hourly	\$390.00
	Per Pay	Per Pay Hourly or Salary

#### **SECTION III**

This agreement is entered into this (current day) day of (current month and year), by and between Morehead State University and (your name).

The parties signed below agree as follows: Effective with amounts paid on and after (the first payroll period you wish the salary reduction or allocation change to begin.)

BE SURE TO SIGN THE SALARY REDUCTION AGREEMENT FORM AND HAVE IT SIGNED BY A HUMAN RESOURCES REPRESENTATIVE.