

Welcome to your NORC 457(b) retirement plan.

The 457(b) plan offers an exclusive opportunity to increase your tax-deferred savings. The 457(b) plan is offered to employees that have a title of vice president or higher.

Important Notes: 1) Age based catch-up contributions do not apply to the 457(b) plan. 2) Following your separation of service, in order to avoid a default lump sum distribution from the plan and immediate taxation of benefits, you will be required to choose a distribution date and option within 60 days, as outlined in the plan document. Generally, to be entitled to receive a distribution from your 457(b), you must terminate employment.

Once NORC has provided your Separation Date to TIAA and it is on file, the TIAA Executive Benefits Team will mail your Benefit Election Package to the address on file with TIAA. You must complete the packet and return it within 60 days from your Separation Date.



We're here to help.

If you have enrollment or general financial questions, contact the TIAA National Contact Center at **800-842-2252**—representatives are available weekdays, 8 a.m. to 10 p.m. (ET).

Schedule a virtual meeting with a TIAA financial consultant at no additional cost. Visit [tiaa.org/schedulenow](https://www.tiaa.org/schedulenow) or call **800-842-2252** to schedule an appointment.

Simple steps to set your path



Visit www.tiaa.org/norc

- Choose the button to "Enroll or update"



First time to TIAA?

- Click "Register" with TIAA to create your user ID and password, and then log in

Already registered?

- Log in with your ID and password
- Review your personal details
- Select "Start Enrollment"
- Choose the 457b plan to enroll



Determine your retirement contributions:

Follow the prompts to:

- Choose your contribution amount or percentage
- Select the start date
- Elect if you would like auto-increase. If you do, complete the section for the percentage and the maximum percentage.



Next, choose investment options. Select from one of three investment options:

- Choose for me - one-step investing. Puts you in an age-appropriate Nuveen Lifecycle Index fund.
- Help me choose – answer a series of questions and have a custom portfolio option to implement
- Choose my own - pick your own investments from the plan's list of available investments



Next, add your beneficiaries:

- Add your primary beneficiary names (and SSN and DOB, if able)
- Add any contingent beneficiary names that you would like

Lastly, review and confirm submission for enrollment

Online tools and resources:

- Visit [tiaa.org/learn](https://www.tiaa.org/learn) for help on creating a budget or calculating your needs for retirement.
- Learn more about saving and managing your finances—go to [tiaa.org/webinars](https://www.tiaa.org/webinars) to join a live or on demand webinar.
- Are you closer to retirement?
Visit [tiaa.org/retirementincome](https://www.tiaa.org/retirementincome) to see how your retirement plan options can provide income that is guaranteed for life.¹

Download the Apple or Android app from the App Store®, Google Play™ Store or Windows Store to access your account on your mobile device.

Scan the code with your phone.



1. Any guarantees under annuities issued by TIAA are subject to TIAA's claims-paying ability.

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